

# Our Guidelines

---

## **Please Note and Observe the Following**

- ◆ A detailed floor plan must be submitted to Show Management preceding the event.
- ◆ The Pennsylvania Farm Show Complex reserves the right to increase the mandatory insurance cost in the case of potentially hazardous shows and events. These may include, but are not limited to, events involving weapons, operating motorized equipment and vehicles, and/or sporting events.
- ◆ Smoking is prohibited throughout the Farm Show Complex & Expo Center.
- ◆ Please do not bring any food or beverage into the building. We are able to keep our rental rates at a reasonable level because we derive a portion of our income from the sale of food and beverage. Farm Show Security reserves the right to check bags, coolers and/or other containers to enforce this no food or beverage policy.
- ◆ Please park only where assigned, as determined by Farm Show Security.
- ◆ Please do not block any doors. This is a fire safety requirement.
- ◆ Only Farm Show Complex employees are permitted to operate Complex equipment including forklifts, high-lifts, automobiles, trucks, golf carts, power equipment, etc.
- ◆ Please obtain permission from management before hanging signs and banners. Hanging signs from water lines, gas lines, heating pipes, electrical lines/equipment or telecommunication lines is specifically prohibited.
- ◆ When posting flyers or signage, please **only** use painter's tape. We have painter's tape available onsite for your use. Duct and scotch tapes are not permitted on walls.
- ◆ When marking floors, please only use "railroad chalk". This chalk is available from our maintenance department. Paint, tape and aerosol type sprays are prohibited.
- ◆ Please refrain from placing decals on walls, floors or on any Complex property. The distribution of decals or stickers is prohibited.
- ◆ Please do not use the passenger elevators to move freight.